



**MANUAL  
THERAPY  
ASSOCIATES INC.**

**Practice Policies and Treatment Consent.**

**Guarantee of Payment:**

I agree to pay Manual Therapy Associates for all charges In the event collection action is undertaken, all costs that go with collections, including lawyer fees, will be the responsibility of the patient and/or guardian. Payment plans may be established at the discretion of the owner with appropriate arrangements.

\_\_\_\_\_  
Initial

**Appointments, No Show and Cancellation Policy:**

We require at least 24 hour notice for cancellation of appointments. We will not be able to see you if you are more than 10 minutes late for an appointment. We strive to be prompt and pride ourselves in quality of care. Shortened appointments may not allow us to fully address your needs. Please call as soon as you know that you will be late or miss an appointment. We are occasionally able to reschedule appointments later in the day to avoid a fee. This fee is set at **\$60.00**. It **MUST** be paid before any further treatment will be provided. If there are three no-show appointments, you may be discharged from care in order to make room for other's that are in need of care.

\_\_\_\_\_  
Initial

**Returned Check Fee:**

There will be a \$20 charge for all returned checks, in addition to any additional fees charged by our bank.

\_\_\_\_\_  
Initial

**Supplies:**

Payment for supplies will be collected at the time the supplies are used or given to the patient. Dry needling supply fee = \$5.00/session

\_\_\_\_\_  
Initial

I give Manual Therapy Associates permission to provide necessary testing and treatment according to my diagnosis. I agree that no guarantee or promise has been made as to the results of the services I receive. I certify that I have read and understand the information contained here. The information I have provided on this form is true and correct to the best of my knowledge.

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date

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**ADDITIONAL CONSENT AND INFORMATION REGARDING DRY NEEDLING:**

Dry needling (DN) is a form of therapy in which fine needles are inserted into tight muscles or bands, tendons, ligaments, or near nerves in order to stimulate a healing response in painful musculoskeletal conditions. This is not traditional Chinese Acupuncture. DN is a medical treatment that relies on a medical diagnosis in order to be effective. DN is often a valuable and effective treatment for musculoskeletal pain. Although complications are rare in occurrence, they do exist and must be considered prior to giving consent for treatment.

**Minor complications include:**

- Focal bruising at the needle insertion site.
- Minor soreness in the immediate area afterward.
- A small amount of bleeding at the needle insertion site that stops on its own quickly.

**More serious complications**, while very rare, are possible and include:

- Persistent bleeding at the needle insertion site.
- Infection
- Puncture of the lung (only if the needle is being used near lung tissue).

\_\_\_\_\_ I have a bleeding disorder that causes my blood to clot slowly or not at all.

Please specify: \_\_\_\_\_

\_\_\_\_\_ I have a history of a blood disorder that can be transmitted to another person.

Please specify: \_\_\_\_\_

**SIGNING THIS FORM INDICATES THAT YOU HAVE READ AND THOROUGHLY UNDERSTAND THE INFORMATION PROVIDED.**

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date